

INSTRUCTIONS FOR BATCH FILE DOWNLOAD VIA NCIR

You will need to make sure your EHR/EMR vendor has set up the technology to import HL7 2.4/2.5.1 files from the batch download.

- Login to the NCIR

- Select Exchange Data from left side of screen

General

system user manual

Organizations

switch organizations

manage organizations

manage org groups

Data Exchange

exchange data

dx status

manage data exchange

job monitor

hedis query

upload vital data

vital job monitor

dx err & sum report

dx err & sum status

NEW

 02/11/2016 ~ [security_db.getUserOrgId](#)

NEW

 02/11/2016 ~ [security_db.getUserRecord](#)

NEW

 02/11/2016 ~ [security_db.getUserRecord](#)
[more exceptions](#)

announcements:

NEW

 02/04/2016 ~ [2016 Immunization Schedules](#)

NEW

 12/21/2015 ~ [Pentacel® Vaccine Delay Guidance](#)

NEW

 12/08/2015 ~ [Pentacel Update](#)

NEW

 09/10/2015 ~ [NCIR Browser Update](#)

- Enter a name for file (leave blank for name to be set to current date) and click "Request Download."

organization

 TEST ORGANIZATION •

user

 Jonas Dusenberry •

role

 NCIR System Manager

Exchange Data

Job Name

HL7 Version 2.5

Request Download

NOTE: If Job Name is blank, today's date will be used.

- On the next screen click "Check Status," or select "dx status" on the left of the screen.

organization

 TEST ORGANIZATION •

user

 Jonas Dusenberry •

role

 NCIR System Manager

Exchange Data Result

Job Name

 which is set as default string "Job 02/11/2016 13:24:49" has been presented for processing.

Check Status

OR

Production Region 9.5.0

.....

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dx status

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exceptions:

NEW

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NEW

 02/11/2016 ~ [security_db.getUserRecord](#)

NEW

 02/11/2016 ~ [security_db.getUserRecord](#)
[more exceptions](#)

announcements:

- Once compiled the information will be presented

Exchange Data Status

Refresh

Select Date Range

☒ Today

☐ Start Date: End Date:

Mode

All

Results 1 - 4 of 4

Job Name	User Name	Exchange Data Date	Process Start Date	Process End Date	Status
Job 02/11/2016 13:24:49	Jonas Dusenberry	02/11/2016 13:24:49	02/11/2016 13:24:49	02/11/2016 13:25:44	COMPLETE

- Right-click on the available job and save to your computer/system.

Download Files for: Job 02/11/2016 13:17:56

[HL7 2.5.1 Outbound Batch File](#) (46KB)

Download Log for: Job 02/11/2016 13:17:56

File	User Name	Download Date
No Download Logged		

Summary Information for: Job 02/11/2016 13:17:56

Description	Client	Immunization	Comment
Processed	3	70	4

- Consult your EHR/EMR on how this file will be implemented into your system